

Management Objectives

Management Objectives for the Marine Safety Plan have split its into two sets, the first addresses 'Standing Objectives' the second set addresses 'Period Objectives'. This plan is owned by Exeter City Council on behalf of the Duty Holder and aims to address high level targets which will benefit all port and harbour locations and fulfils the requirement of the PMSC for the Duty Holder to maintain a Marine Safety Plan.

Standing Objectives

| | Number | Provision | Objective | Target | Evidence |
|--|--------|-------------------|---|--|---|
| | 1 | Duty Holder | Duty Holders to have received training on their role and responsibility under the Code in the last three years. | To appoint ECC Executive Committee as DH | Action complete. ECC Executive are now appointed as Duty Holder, all members have received training |
| | 2 | Designated Person | To have undertaken an operational tour of Exeter waterways in the last three years. | DP selected, awaiting confirmation of appointment | Evidence of appointment will be given at the Harbour Board meeting |
| | 3 | Legislation | Report by the Designated Person to the Duty Holder at least once per year. | Not yet, but will be an annual review | Will be part of the process once DP appointment made. |
| | 4 | Duties and Powers | MAIB Reportable Incidents: make all reports to the MAIB within 24 hrs, with investigation followed up. | 24 hrs initial report, investigation at incident close | Maritime activity report |
| | | | Incidents recorded and investigated (if necessary) within the agreed timeframe. | Initial action 7 days, investigation closed in 30 days | Maritime activity report |
| | 5 | Risk Assessment | All Marine Risk Assessments to be in date. | 100% complete | Interim Director and Environmental Health manager received presentation on MARNIS, both agree that the reporting system is right for our use. Procurement will hopefully be |

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| | | | | | started soon, report to next meeting. |
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| | Number | Provision | Objective | Target | Evidence |
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| | 6 | Marine Safety Management System | All Policies reviewed on a three-yearly basis. | To have plan produced and available to all stakeholders within 6 months. | Not yet completed. See below. |
| | | | The Marine Safety Management System will be reviewed annually (or following any significant incident, industry or legislative changes). | To distribute widely, to keep numbered and dated reviews. To liaise with other stakeholders on the waterways about their own responsibility to the PMSC | To keep agenda item at the Port User group meetings. Once MARNIS system adopted, contractor will conduct a HAZ ID exercise with key stakeholder groups |
| | 7 | Review & Audit | Internal Audit | Staff reviews annually. Document checks annually | Audit carried out by South West Audit Partnership. |
| | 8 | Competence | Ensure staff with marine safety responsibilities are trained to undertake their duties. | 100% of Essential & 80% of Desirable completed | Maritime activity report |
| | 9 | Plan | Publish a three yearly 'Marine Safety Plan' (this plan). | Plan currently being prepared | Internal Audit |
| | 10 | Conservancy Duty | Aids to Navigation: Three-year performance meets or exceed IALA performance threshold | To carry out annual liaison and inspection with Trinity House | Constant monitoring of navigation channels. Survey results to be promulgated on Waterways web pages |
| | | | Hydrographic surveys in date | Survey of the approaches completed April 2024 | |

Gap Analysis update

| | Number | Provision | Objective | Target | Evidence |
|--|--------|-----------------------------------|---|--------|--|
| | 13 | PMSC | Liaise with marinas and boatyards confirming work towards compliance | 2024 | Done, emails sent by HM |
| | 15 | Harbour assets confirmed with MCA | Assets declared on the list held by the MCA in case of Civil Contingencies Act 1984 | 2024 | Done, list compiled and sent by HM |
| | 6 | Update Admiralty chart no2290 | Port limits to be shown on Admiralty chart no2290 | 2024 | Done, liaised with UKHO, Task complete |

Period Objectives

| | Number | Provision | Objective | Target | Responsible Officer |
|--|--------|-------------------|--------------------|--|---------------------|
| | 1 | Duties and Powers | General Directions | Introduce General Directions and repeal current Bye-Laws – With lawyers Ashford's currently. | Harbour Master |

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| | 2 | Duty Holder | Marine Facilities | Identify Marine Facilities within the port area and seek compliance with the PMSC | Duty Holder, on-going training with Harbour Master |
| | 3 | Competence | Training | Issue Training Matrix and ensure all staff have appropriate training as required to undertake their duties | Harbour Master |
| | 4 | Marine Safety Management System | Management of Navigation | Carry out a formal Risk Assessment of navigable waters | Harbour Master |
| | 5 | Conservancy Duty | Aids to Navigation | Review of all AtoN's in the port | Graham Manchester |
| | 6 | Marine Safety Management System | Liaison and consultation with stakeholder | Improve lines of communication in place with Port User Groups. Regular meetings with the Commodores from sailing clubs around the river to ensure collaborative approach to racing areas | Harbour Master |